



# GLENHAVEN PUBLIC SCHOOL

Phone: 9634-3675 Fax: 9899-5911  
74A Glenhaven Road, Glenhaven, NSW, 2156  
E-mail: [glenhaven-p.school@det.nsw.edu.au](mailto:glenhaven-p.school@det.nsw.edu.au)  
Website: [www.glenhaven-p.schools.nsw.gov.au](http://www.glenhaven-p.schools.nsw.gov.au)

18 September, 2023

Dear Parents/Caregivers,

## K-6 PRESENTATION DAY ASSEMBLY 2023

Our annual Presentation Day Assembly will be held on **Monday 4 December, 2023**. We will be holding the ceremony at **Kellyville High School** to cater for all classes and members of our community. The presentation will commence at 10.00am. Students who will be receiving awards will be notified by a separate letter. Parents of award recipients are welcome to attend.

- Date:** **Monday 4 December, 2023**  
**Transport:** Students will be travelling to and from the venue by bus  
**Time:** **9.00am** -The buses will leave school at 9.00am and will not be able to wait for late arrivals. We will be returning to school at approximately **12.15 noon**  
**Dress:** Full school uniform  
**Cost:** **\$13.00** per student non-refundable

Every child is expected to attend and the **\$13.00** payment must be paid even if you intend driving your child home from the assembly. Please note that as with all excursions the **bus fare is non-refundable**.

I acknowledge that this event/activity is required to be held in accordance with any current NSW Health COVID-19 Public Health Orders and the NSW Department of Education's policies and procedures. I acknowledge and accept that there is a risk that my child may be exposed to COVID-19 whilst attending and participating at this event. I confirm that my child will not attend if displaying any symptoms of illness, and/or if directed to isolate under public health orders.

If your child has any medical conditions/allergies or intolerances that may be an impact on this incursion, please ensure you indicate on the online consent.

In order for your child to participate in this learning experience, please complete the online consent and payment via the School Bytes Parent Portal no later than the due date.

Parents who are unable to meet all or part of the expenses associated with this incursion are advised to contact the school to discuss options available **prior to the due date**.

David Reid  
**Assistant Principal**

Kerry Maxwell  
**Principal**