



GLENHAVEN PUBLIC SCHOOL P&C ASSOCIATION

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POLICY ON RECOGNITION OF ACHIEVEMENT AND FINANCIAL CONTRIBUTION TOWARDS EXPENSES BY THE P&C ASSOCIATION

Aim and Coverage:

This policy aims to:

- Recognise the achievement of an individual and/or team representing Glenhaven Public School in a competition at either a state or national level
- Allow the P&C Association to make a financial contribution towards, but not compensation of, the expenses associated with competing in the event
- This policy covers both an individual performance and/or a team performance in a competition representing Glenhaven Public School at either a state or national level. This applies to any discipline, including sport. Successive payments may be made to students representing the school at first a state level and then at a national level.

Amount:

The financial contribution is a flat fee of \$50 per student per event.

Process:

The onus is on the student, who will be the recipient of the funds, to complete the form that is attached.

To validate the student's participation in the event both the parent/ guardian of the student as well as the Glenhaven Public School staff member responsible for the event needs to sign the form.

The completed form needs to be submitted to the P&C via the P&C letterbox in the school's administration office. The P&C will make the payment within one month of the form being submitted.

Payments will only be made by cheque.

Kim Old

President

P&C Association 2017



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RECOGNITION OF ACHIEVEMENT REQUEST FOR FINANCIAL CONTRIBUTION

Name of student: _____

Class: _____

Details of event at which the student is representing Glenhaven Public School:

Name of event: _____

Date of event: _____

Location of event: _____

Level of competition (*please tick one*):

State

National

For receipt of funds payment by cheque:

Make cheque payable to: _____

Signed:

Parent/ Guardian

Date

GPS Staff member responsible for the event

Date