



# GLENHAVEN PUBLIC SCHOOL

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## IF YOUR CHILD WAS BORN IN AUSTRALIA

- Original Birth Certificate
- **Proof of Residence – 3 documents required**
  1. If you own your home - Current Council Rates  
**Or**  
If you rent your home - Current Stamped Lease Agreement with Rental Bond Lodgement Receipt
  2. Electricity Bill
  3. Another utility bill (e.g. gas, water or telephone)
- Immunisation Certificate (See overleaf for certificate example – Blue Book not accepted)

**Please note if both parents are born overseas, proof of one parent's Australian Citizenship (e.g. passport or citizenship certificate) needs to be sighted.**

Only original documents can be accepted (photocopied, certified and returned).

## IF YOUR CHILD WAS NOT BORN IN AUSTRALIA

- Passport
- **Proof of Residence – 3 documents required**
  1. If you own your home - Current Council Rates  
**Or**  
If you rent your home - Current Stamped Lease Agreement with Rental Bond Lodgement Receipt
  2. Electricity Bill
  3. Another utility bill (e.g. gas, water or telephone)
- Immunisation Certificate (from an Australian GP)

If you require any assistance in completing the enclosed forms, or have any further questions, please do not hesitate to contact us or call in to the Administration Office.

Administration Office